

*Secretary's copy*

REPORT OF SENATE COMMITTEE ON BY-LAWS  
February 2, 1948

After considerable canvassing of faculty opinion and upon consideration of the essentials of the problems as they appear to your committee, we recommend the following propositions:

1. That Robert's Rules of Order be made applicable in general to the Faculty Senate's procedure, as in meetings of the General Faculty, as stipulated in the Constitution, I, C, 5, except as otherwise provided, as and when the Senate shall determine.

(It would appear, therefore, that there is no need for formulating any detailed and systematic set of special rules of procedure.)

2. That this committee be made a standing committee with responsibility for proposing and considering such by-laws as may appear necessary, from time to time.

(For example, the committee has under consideration the proposal of nomination and election procedure for the selection of the various Faculty organs and officials set up by the constitution.)

3. That petitions calling for meetings of the general faculty, in accord with the constitution, I, C, 1, d and III, F, 1, shall be presented to the Faculty Chairman, who shall take the necessary steps to comply with such petitions, including arranging with the Secretary for sending notices to all members of the faculty.
4. That the language of the constitution, III, A, 6 be interpreted to mean that no elective member of the Senate shall be eligible to serve more than two terms consecutively.
5. That the work of considering and approving applications for the offering, dropping, or altering of particular courses be delegated to the Advisory Council, subject to the right of appeal to the Senate by any department or by any member of the faculty; but consideration of proposals to alter curricula and degree requirements shall be a direct function of the Senate.
6. That meetings of the Senate, or the General Faculty, or college faculties be closed to newspaper reporters, persons representing campus publications, and representatives of the University Press Bureau. This rule shall apply also to meetings of the Committee of Eleven and all other faculty committees.

(This rule is based upon the assumption that while the affairs of a public institution should not be secret, nevertheless, the deliberations of the faculty and its duly constituted bodies may necessarily involve discussions which ought not to be publicized. It is an obligation that this privacy be assured essential protection.)

7. That during the absence or incapacity of the Faculty Chairman, his duties and functions shall be exercised by the chairman of the Committee of Eleven.
8. That, unless otherwise specified in the action setting up Senate committees, at least a majority of their members shall be appointed from members of the Faculty who are not members of the Senate.
9. That, when Senate committees not composed entirely of members of the Senate are ready to report, all members of such committees shall be invited to attend that meeting of the Senate while the report is being considered there.

Respectfully submitted,

*E F Carpenter*  
E. F. Carpenter

*H C Krumlauf*  
Harry Krumlauf

*N D Houghton*  
N. D. Houghton, Chairman.

*Discussed at Feb 2. meeting  
and formal action deferred  
until next meeting.*